



POLICY COMMITTEE MEETING

AGENDA

May 10, 2022 – 3:00 p.m.

WELCOME AND ACKNOWLEDGEMENT

This meeting is being held on the traditional and unceded territory of the Secwépemc People.

1. April 12, 2022 Policy Committee Meeting Report
2. Boarding Allowance
 - a) Briefing Note
3. Alternate Delivery
 - a) Briefing Note
4. Policy Repeals
 - a) Policy 3543.1 Boarding Allowance – replaced with AP 650 Boarding Allowance
 - b) Policy 6130 - Alternate Delivery-Curriculum replaced with AP361 Alternate Delivery
5. Administrative Procedures (provided for information)
 - a) AP 650 Boarding Allowance
 - b) AP 361 Alternate Delivery
 - c) APF_361-1 Plan Alternate Delivery
 - d) APF_361-2 Parent Alternate Delivery
6. Future Meeting Dates:

MEETING	DATE	TIME	LOCATION
Policy Committee	June 14, 2022	3:00 p.m.	Board Office



POLICY COMMITTEE MEETING REPORT

April 12, 2022 (3:00 – 3:32 p.m.)

Trustees in Attendance: Angie Delainey, Mary Forbes, Anne Kohut, Linda Martens, Alexis Walch

Attending via Teams: Ciel Patenaude

Staff: Superintendent Chris van der Mark, Secretary-Treasurer Harinder Singh, Assistant Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Cathy van der Mark and Dean Coder, Manager of Facilities and Transportation Patrick McCarron, Executive Assistant Jodi Symmes

Agenda Item	Notes	Action
Acknowledgment of traditional territory		
1. March 8, 2022 Policy Committee Meeting Report	The committee reviewed the report and recommended no changes.	None
2. Policy 160 – Trustee Remuneration	A further review was taken of other districts with similar geographical areas. These were looked at to ensure equity was being met in comparison. Continue to monitor the travel specific to Zone 7. If there are specific events beyond the usual, the Zone 7 Trustee should seek permission from the Board Chair in advance of participation to approve mileage compensation.	Recommended to the Board for approval and circulation.
3. Policy 3518 Smoking and Smokeless Tobacco Restrictions	Assistant Superintendent Lenardon updated Policy 3518. Draft Policy 520 was created to align with the District's new policy numbering system Policy 3518 was missing aspects of the School Act. This new draft policy also includes reference to prohibition of smoking in District teacherages.	New draft policy recommended to the Board for approval for public feedback.
4. Draft Policy – Service Dogs	Policy 310 Service Dogs returned to committee after a second opportunity for public feedback. No further feedback was provided	Recommended to the Board for approval and circulation.
5. Draft Policy – Safe and Caring	Policy 390 Safe and Caring Schools returned to committee after a second opportunity for public feedback. No feedback was received.	Recommended to the Board for



Agenda Item	Notes	Action		
Schools Communities		approval and circulation.		
6. Policy Repeals	<p>The committee recommended that the following policies be repealed:</p> <ul style="list-style-type: none">• Policy 6141.5 –Work Experience - replaced with AP 385 Work Experience• Policy 6141.6 –School Apprenticeship - replaced with AP 385 Work Experience	Referred to Board for repeal.		
7. Administrative Procedures	<p>The following procedures were provided for information:</p> <ol style="list-style-type: none">a) AP 390 – Board/Authority/Authorized Course (BAA)b) AP 720 – School Bus Conductc) AP 610-1 – Privacy Breach	No action provided for information only.		
8. Future Meeting Dates:				
	MEETING	DATE	TIME	LOCATION
	Policy Committee	May 10, 2022	3:00 p.m.	Board Office
	Policy Committee	June 14, 2022	3:00 p.m.	Board Office

DRAFT



Briefing Note

TO: Policy Committee
FROM: Dean Coder
DATE: May 11, 2022
RE: Repeal Policy 3543.1 Boarding Allowance

BACKGROUND

Grade 10 – 12 boarding students move into an urban community to live with a new family and attend a new high school. For these students, a home in a larger community will be quite different than the one they came from and the school, such as LCSS, will be much larger than what they are used to. By contrast, our rural schools tend to be fewer than 40 students K – 10. To help make the transition from a small rural community/school boarding students need to be supported and individualized supports need to be identified and implemented when needed.

DISCUSSION

To support boarding students a new administration procedure has been written that removes punitive language and replaces it with language that supports young adults who are living away from home for the first time. Important to note:

- 6(a) and 7 - refers to a reduction in “boarding allowance fees due to attendance issues”, this has been replaced in the AP with a series of steps that look to identify the reasons for missing school through a School Based Team. The Team would examine the reasons the boarding student is missing school and develop the additional supports needed.
- 8 - refers to the pro-rated fees for 2nd and 3rd child. This is removed in the AP.
- 10 - looks to reduce the allowance if the student is receiving support through another means. This has been removed in the AP.

The Cariboo Chilcotin School District is, geographically, a very large district with students who live in rural and remote areas and our administrative procedure looks to provide the support needed for students who are making the transition to an urban secondary school.

RECOMMENDATION

That Policy 3543.1 be repealed and replaced with Administrative Procedure 630 Boarding Allowance.



RATIONALE:

The Board of Education recognizes that there are many students who attend rural schools that only offer K – 10 educational opportunities, or students who are seeking specialized program/training in an alternate community within School District No. 27. For these students, in grades 10 - 12 who must relocate, a boarding allowance will be available to support their housing.

ACCESS TO BOARDING ALLOWANCE:

1. Boarding allowance will be available to the parents/Caregivers of students living in the communities that attend the following rural schools:
 - a. Anahim Lake
 - b. Naghtaneqed
 - c. Dog Creek
 - d. Tatla Lake
 - e. Alexis Creek
 - f. Likely
2. Boarding allowance will be available to the parents/caregivers of students living in the community of Horsefly whose permanent residence is greater than 15 kms, one way, past the secondary school bus stop daily service.
3. Boarding allowance may be available to the parents/caregivers of students who seek a specialized program/training in an alternate community within School District No. 27.

PROCESS:

1. Parents or guardians requesting boarding allowance must make [application](#) to the Superintendent or designate (education@sd27.bc.ca), on an annual basis coinciding with the school year.
2. Once approved by the Superintendent or designate, monthly boarding allowance payments will be paid to the parent/caregiver, commencing at the beginning of the month the application is made.
3. Students who move from family and community to attend school in a different city will tend to have a higher degree of vulnerability. Schools are expected to:
 - 3.1. Take time to get to know the youth and develop mutual understanding and respect.
 - 3.2. Introduce the youth to the culture of the school.
 - 3.3. Integrate the youth's views in planning and decision-making according to their abilities.



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- 3.4. Establish an ongoing communication plan with the parents(s) caregiver(s).
 - 3.5. Ensure that student attendance is closely monitored.
 - 3.5.1. Schools will enter all boarding allowance students into “Boarding Allowance” under the programs tab in MyEd for tracking.
 - 3.5.2. For students who are represented with an LEA, attendance is tracked and reported as required.
 - 3.5.3. For all students who have absences that exceed an LEA or school attendance practices the principal will call a School Based Team meeting to identify additional support needed to reduce absences.
 - 3.5.4. Once all possible avenues of support are exhausted the school principal will inform the Superintendent or designate.
 4. The amount of boarding allowance to be paid will be at a rate determined by the Secretary-Treasurer. This rate will be reviewed periodically and for the 2022/2023 school year it is set at \$500.00 per month.
 5. At the discretion of the Superintendent or designate, Boarding Allowance may be reduced or ceased for students who are not attending as discussed in 3.5. The Superintendent or designate will contact the parents to inform them of any reduction in Boarding Allowance.



Briefing Note

TO: Policy Committee

FROM: Dean Coder

DATE: May 10, 2022

RE: Repeal Policy 6130 Alternate Delivery - Curriculum

BACKGROUND

The Ministry of Education states that, “The Physical and Health Education provincial curriculum K-10 includes topics related to reproduction, sexuality, and sexual decision-making that some students and their parents/guardians may feel more comfortable addressing by means other than instruction by a teacher in a regular classroom setting.” This provincial policy provides procedure information to districts on guiding parents who would prefer these topics to be delivered in an alternate manner.

The current Alternate Delivery Curriculum policy was last reviewed in November 2009 and references areas of study that are no longer offered in the provincial curriculum. The current 2009 policy is more reflective of an administrative procedure than a policy.

DISCUSSION

AP 361, Alternate Delivery, provides information and forms (APF 361-1 APF 361-2) for parents to complete that help them identify the curricular components that they would like to deliver in an alternate manner and, with principal agreement, how delivery would occur.

RECOMMENDATION

That Policy 6130 be repealed and replaced with Administrative Procedure 361 Alternate Delivery.



RATIONALE:

[The Physical and Health Education](#) provincial curriculum K-10 includes topics related to reproduction, sexuality, and sexual decision-making that some students and their parents/guardians may feel more comfortable addressing by means other than instruction by a teacher in a regular classroom setting.

PROCESS:

The alternate delivery policy does not allow students to “opt-out” of learning about these topics. It is expected that students will, in consultation with their school, engage in the learning standards by alternative means. The alternative delivery is only available for the topics related to sexuality that are part of Physical and Health Education K-10. This policy does not apply to any other learning standards in Physical and Health Education K-10, nor does it apply to any other British Columbia provincial curriculum.

1. The student and parent/guardian will complete the [Request For Alternate Delivery of Instruction](#) for the delivery of the learning standards.
2. The principal will provide an overview of the appropriate learning standards and will work with the parents to develop and record the [Plan for the Alternate Delivery of Instruction](#) that includes how the student will demonstrate the knowledge and understanding.

The principal will document the alternate delivery agreement and completion of the learning standards and the document will be included in the student file.

Reference: Ministry Policy:

[Alternative Delivery of the Physical and Health Education Curriculum.](#)



**PLAN FOR ALTERNATE DELIVERY OF INSTRUCTION OF PHYSICAL AND
HEALTH EDUCATION CURRICULUM**

Plan for alternate delivery of PHE reproductive and sexual health learning outcomes:

Means of demonstrating student knowledge and understanding:

Plan Approval:

Principal Name: _____

Principal Signature: _____

Date: _____

Plan Completion:

Please submit to the principal the required verification of student knowledge and understanding as outlined in PHE curriculum for areas identified in this plan.

Assigning of Credit for PHE:

- The student has demonstrated the required knowledge and understanding for the areas identified for an alternate means of delivery.

Principal Signature: _____

Date: _____

The principal is to notify the classroom teacher of the successful completion of the plan or the failure to do so.



PLAN FOR ALTERNATE DELIVERY OF INSTRUCTION OF PHYSICAL AND HEALTH EDUCATION CURRICULUM

Plan for alternate delivery of PHE reproductive and sexual health learning outcomes:

Means of demonstrating student knowledge and understanding:

Plan Approval:

Principal Name: _____

Principal Signature: _____

Date: _____

Plan Completion:

Please submit to the principal the required verification of student knowledge and understanding as outlined in PHE curriculum for areas identified in this plan.

Assigning of Credit for PHE:

- The student has demonstrated the required knowledge and understanding for the areas identified for an alternate means of delivery.

Principal Signature: _____

Date: _____

The principal is to notify the classroom teacher of the successful completion of the plan or the failure to do so.



**REQUEST FOR ALTERNATE DELIVERY OF INSTRUCTION OF PHYSICAL AND
HEALTH EDUCATION CURRICULUM**

Student Name: _____ Grade: _____

Teacher: _____

- I am interested in seeking an alternate means of delivery for topics related to reproductive and sexual health identified in the Physical and Health Education (PHE) curriculum
- I have met with the classroom teacher to discuss alternate means of addressing these topics within the classroom setting and we were not able to identify a mutually agreed upon approach

Curriculum topics:

- I am requesting that I/we be given responsibility for providing learning activities related to these topics and to have my child demonstrate the required understandings

Name(s) of Parent(s)/Guardians(s):

Signature(s) of Parents(s)/Guardian(s):

Date: _____