



**FINANCE COMMITTEE  
AND  
FACILITIES & TRANSPORTATION COMMITTEE  
MEETING AGENDA**

**November 8, 2022 – 4:00 p.m.**

***WELCOME AND ACKNOWLEDGEMENT***

***This meeting is being held on the traditional and unceded territory of  
the Secwépemc People.***

- 1. October 11, 2022, Meeting Report**
- 2. Financial Statement Discussion and Analysis**
- 3. Affordability Fund**
- 4. Transfinder**
- 5. Medicine Wheel Projects**
- 6. Future Meeting Dates:**

<b>MEETING</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
Finance/Facilities Committee	December 13, 2022	CXL'd.	Board Office
Finance/Facilities Committee	January 10, 2023	5:00 p.m.	Board Office
Finance/Facilities Committee	February 14, 2023	5:00 p.m.	Board Office
Finance/Facilities Committee	March 14, 2023	5:00 p.m.	Board Office
Finance/Facilities Committee	April 11, 2023	5:00 p.m.	Board Office
Finance/Facilities Committee	May 9, 2023	5:00 p.m.	Board Office
Finance/Facilities Committee	June 13, 2023	5:00 p.m.	Board Office



## FINANCE AND FACILITIES & TRANSPORTATION COMMITTEE MEETING REPORT

October 11, 2022 (4:01p.m. – 4:22 p.m.)

**Trustees in Attendance:** Anne Kohut, Linda Martens, Angie Delainey, Ciel Patenaude

**TEAMS:** Willow Macdonald

**Absent:** Alexis Walch

**Staff:** Deputy Superintendent Cheryl Lenardon, Directors of Instruction Cathy van der Mark, Director of Human Resources, Taryn Aumond, Manager of Facilities and Transportation Patrick McCarron, Executive Assistant Jodi Symmes

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. September 13, 2022, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. A look back	Deputy Superintendent Cheryl Lenardon reviewed the accomplishments of the District and Board as it has changed over the past 4 years as we lead up to the next Trustee election.	None. Information only.
3. Enrolment and Staffing	Deputy Superintendent Cheryl Lenardon reviewed enrollment numbers for the 2022-2023 year. As a district we have increased 190 students over expected enrollment projections.	None. Information only.
4. Foundation Skills Assessment (FSA)	Deputy Superintendent Cheryl Lenardon provided an update on the Districts 2022-2023 FSAs for grades 4 and 7. The FSA provide information on development of literacy and numeracy in students.	None. Information only.
5. Daycare Project Update	Deputy Superintendent Cheryl Lenardon provided the committee with an update on the Daycare project that will be developed in the old Columneetza dorms.	None. Information only.



Agenda Item	Notes	Action			
<b>6. Proposed Future Meeting Dates</b>					
		<b>MEETING</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
		Finance/Facilities Committee	November 8, 2022	5:00 p.m.	Board Office
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## Briefing Note

**TO:** Finance and Facilities Committee

**FROM:** Chris van der Mark

**DATE:** November 8, 2022

**RE:** Financial Statement Discussion and Analysis

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### **BACKGROUND**

Beginning this year, the Ministry has required School Districts to provide a discussion paper that reflects the district position as reported in the financial statements, while commenting on the overall priorities and performance of the district as it pertains to the strategic plan.

### **DISCUSSION**

As discussed regularly in committee, the School District's financial performance has greatly improved over the past few years due to better oversight, planning and modernization.

This analysis will be posted on the website.

See [LINK](#) to Discussion and Analysis.

### **RECOMMENDATION**

None. Information only.



### Briefing Note

**TO:** Finance and Facilities Committee  
**FROM:** Chris van der Mark  
**DATE:** November 8, 2022  
**RE:** Affordability Fund

### BACKGROUND

In August, government announced an Affordability Fund to assist families with escalating costs related to inflation. This one-time funding to school districts is intended to assist with supplies, food, clothing, extracurricular travel, and other potential stressors for families. The funds are not intended to replace existing services or infrastructure.

### DISCUSSION

The senior team met with some PVP to establish priorities and areas of need. Schools have been grouped according to need with specified funding levels. We have also partnered with Rotary to help meet the expanded need/costs of the Starfish Backpack program.

TIER 1		TIER 2		Secondary							
Marie Sharpe	234	46800	Forest Grove El.	85	8500	One-Fifty Mile House	207	15525	PSO	540	27000
One H. Mile House El.*	180	36000	Horsefly	62	6200	Chilcotin Road	206	15450	LCS - Columneetza Campus	788	39400
Cataline	313	42000	Big Lake	40	4000	Horse Lake El.	199	14925	LCS - Williams Lake Campus	831	41550
Nesika*	170	34000	Lac La Hache	29	2900	Mile 108 Elementary	150	11250			\$ 107,950.00
Likely	26	5200	Mountview	184	18400			\$ 57,150.00			
Anahim Lake	36	7200	Tatla Lake	25	2500						
Naghtaneqed	10	2000			\$ 42,500.00						
Dog Creek	5	1000									
Alexis Creek	28	5600									
Skyline	23	4600									
		\$ 184,400.00									
			TOT		\$ 547,000.00						
					\$ 392,000.00						
					\$ 155,000.00						

### RECOMMENDATION

None. Information only.



## Briefing Note

**TO: Finance and Facilities Committee**

**FROM: Patrick McCarron**

**DATE: November 8, 2022**

**RE: Transfinder Implementation**

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### **BACKGROUND**

An update will be provided on the wayfinder implementation in Transportation and what steps remain in the implementation process.

Many positive foundational steps have been seen, as we look to build off our successes.

### **RECOMMENDATION**

None. Information only.



## Briefing Note

**TO: Finance & Facilities Committee**

**FROM: Grant Gustafson**

**DATE: November 8, 2022**

**RE: Medicine Wheel Installations**

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### **DISCUSSION**

The District Principal of Indigenous Learning, Grant Gustafson, will make a presentation about the Medicine Wheel landscaping projects at WL, Columneetza, and PSO. The presentation will share the intent, purpose, and process for the installations.

### **RECOMMENDATION**

None. For information only.