

Finance and Facilities & Transportation Committee Meeting Report



May 9, 2023 (3:00 p.m. – 4:36 p.m.)

Trustees in Attendance: Ciel Patenaude (Chaired Mtg.) Mike Franklin, Mary Forbes, Anne Kohut, Linda Martens.

TEAMS: Willow Macdonald.

Regrets: Angie Delainey.

Staff: Superintendent / Acting ST Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Director of Instruction Sean Cameron, Cathy van der Mark, Director of Human Resources, Taryn Aumond, Director of Operations McCarron. Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. April 11, 2023, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. 2023-24 Budget Development	Superintendent van der Mark provided an update on the 2023-24 Budget Development. Preliminary information for the 2023-24 budget planning is positive.	Recommendation THAT the Board of Education proceed with the first two (2) readings of the Annual Budget Bylaw at the May 23 rd , 2023, Board Meeting.
3. School Fees	Superintendent van der Mark provided an overview of proposed School Fees for the 2023-24 school year. The proposed fee schedule includes: 1. Planners: No Fees. 2. Supplies: Thirty-five Dollars (\$35.00). Optional Participation in a bulk order. 3. Artists Fees: No Fees. 4. Hockey Academy: Two Hundred Dollars (\$200.00). 5. Aquatics Program: Fifty Dollars (\$50).	Recommendation THAT the Board approve the proposed school fee schedules for the 2023-2024 school year.
4. Emergency Response Plans	In Director Richardson’s absence, Superintendent van der Mark provided an overview of the School District updated Emergency Response Plan. The plan has been reviewed by School Administration, feedback has been incorporated and the final plan will be reviewed at the PVP retreat and implemented in the 2023-2024 School year.	None. Information only.

“Learning, Growing, and Belonging Together”

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5. District Intrusion System	Director of Instruction Sean Cameron provided an update to the committee on new product research and quotes received for the upgrade to the District Intrusion System.	None. Information only.	
6. Capital Projects: Marie Sharpe	Superintendent van der Mark updated the committee members with the on-going process that the district has been going through exploring potential design for a new Marie Sharpe School in the future with options for sports facilities if there were appropriate community partnerships.	None. Information only.	
7. Proposed Future Meeting Dates			
MEETING	DATE	TIME	LOCATION
Finance/Facilities Committee	June 13, 2023	3:00 p.m.	Board Office